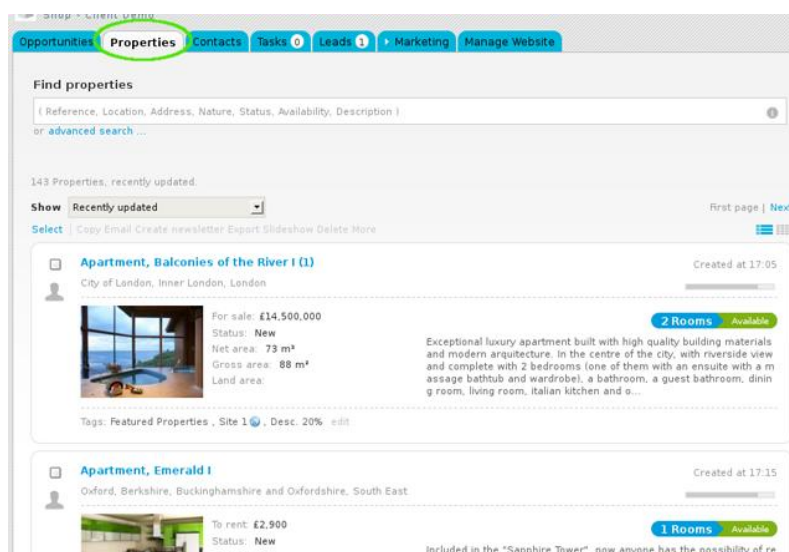


## How to create brochures

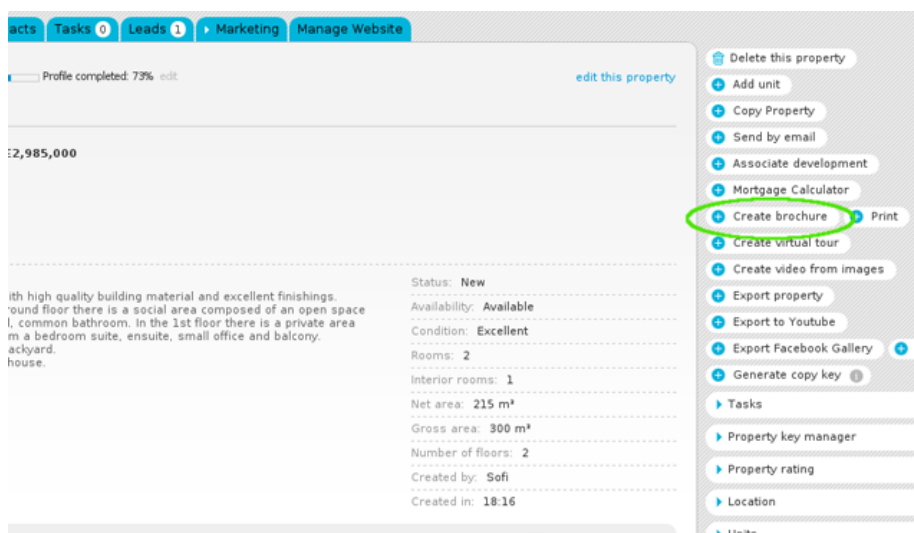
Brochures can be created, customized and published on your website directly from the application.

To do so, take the following steps:

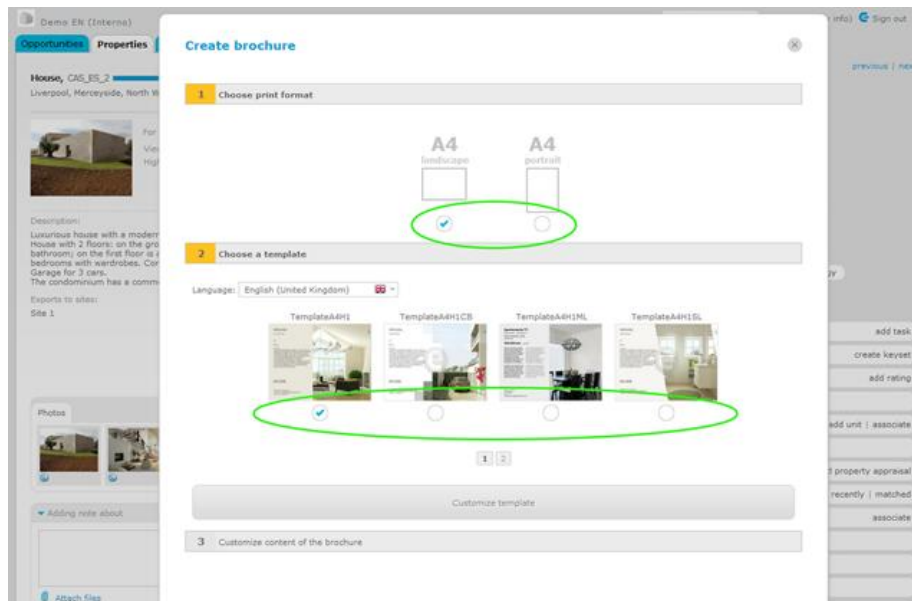
1. Click the '**Properties**' tab and open the details page of the property you want to create the brochure;



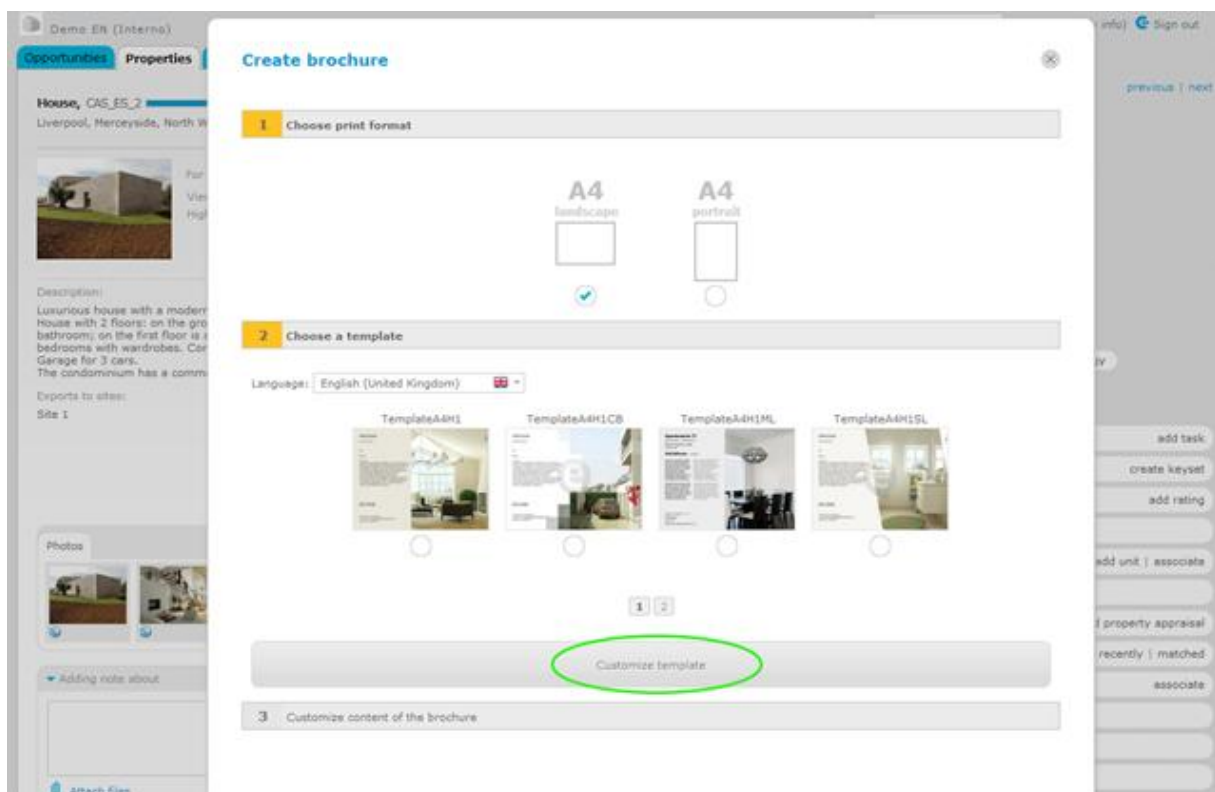
2. On the right sidebar, click '**Create brochure**';



3. A new window will appear on your screen. Customize your brochure by choosing the print format: A4 landscape or A4 portrait. Then choose a template for your brochure: 8 – A4 landscape templates or 4 – A4 portrait template (Two of these templates are available in 2 languages);

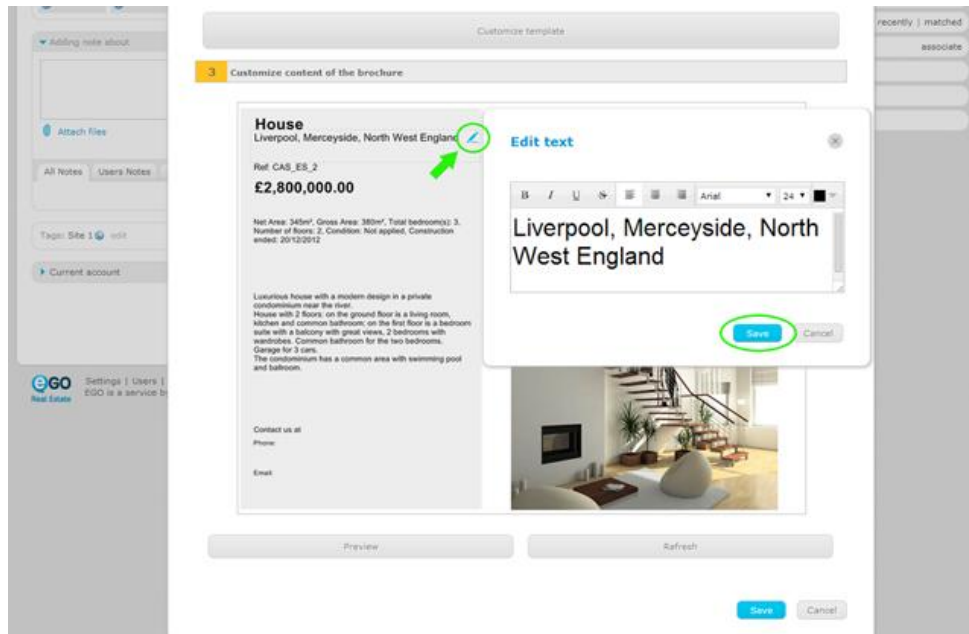


4. To customize the brochure content, click '**Customize template**';

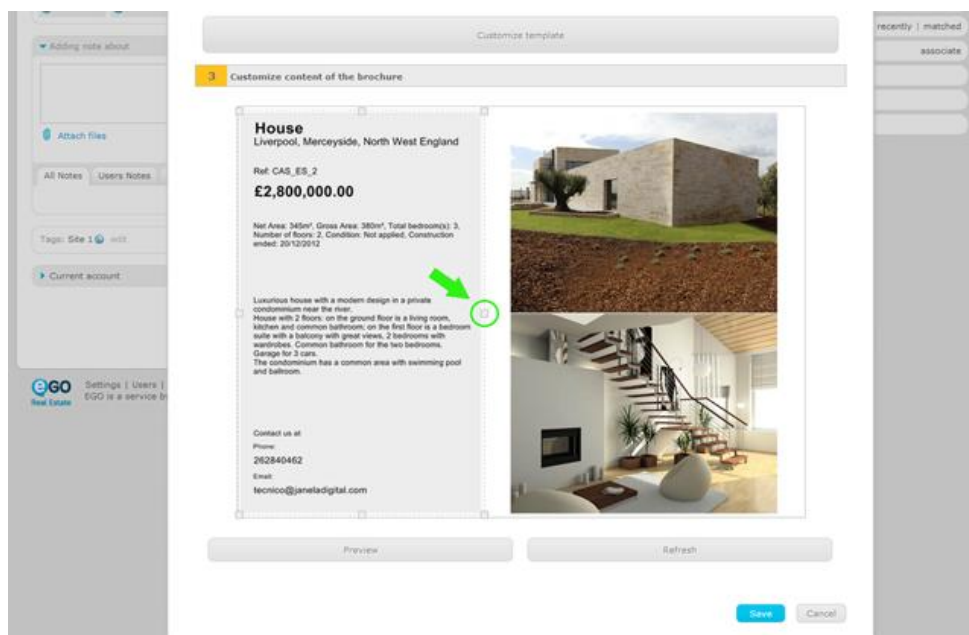


## 5. Customizing the template allows you to edit the following:

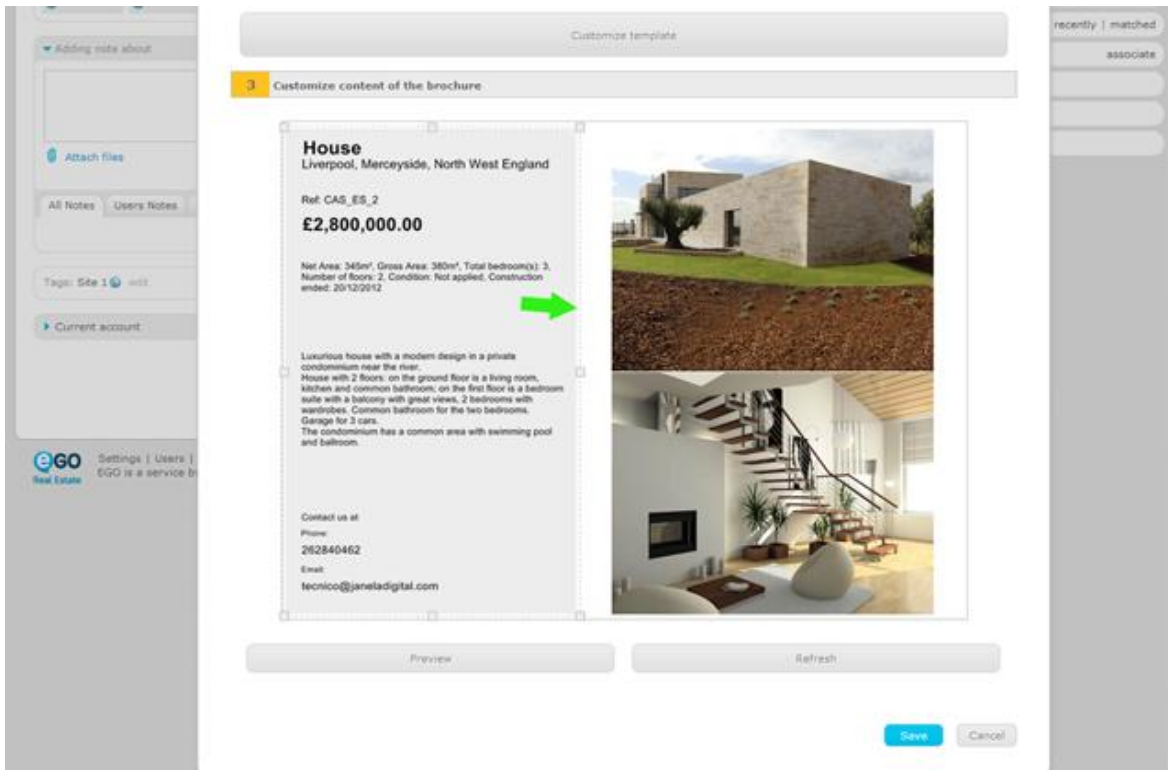
**5.1.** To edit text, click on the pencil icon available on the upper right corner of each text box. Then simply rewrite or change the text, format if necessary and then click **'Save'**;



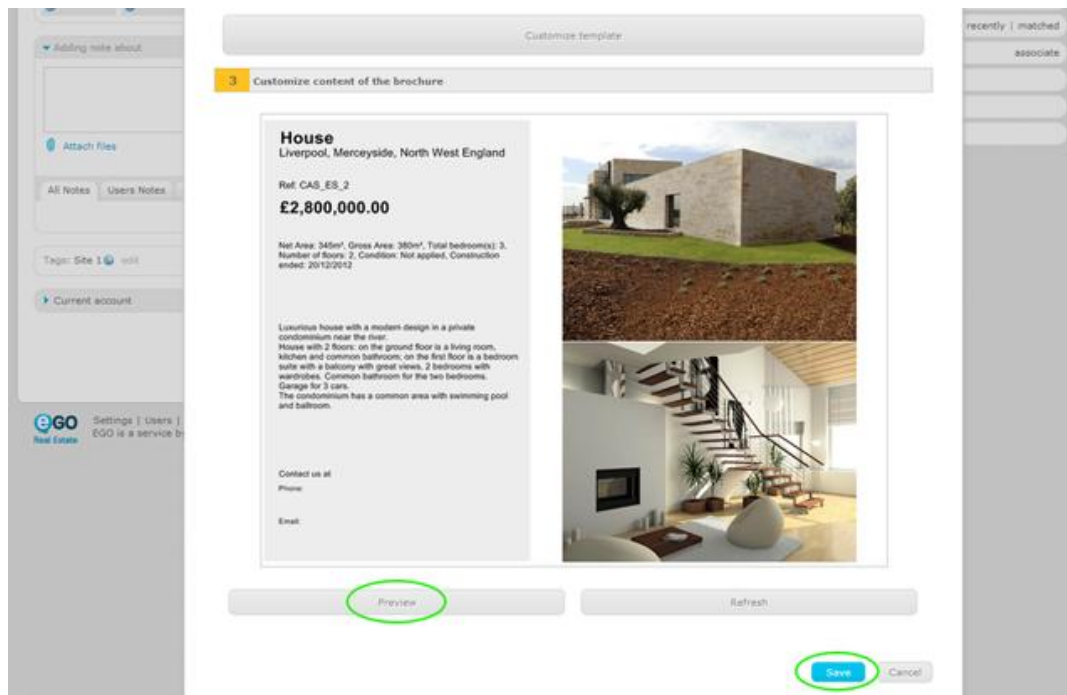
**5.2.** To change the order or position of texts and/or images, simply drag the text or image box and drop to another position;



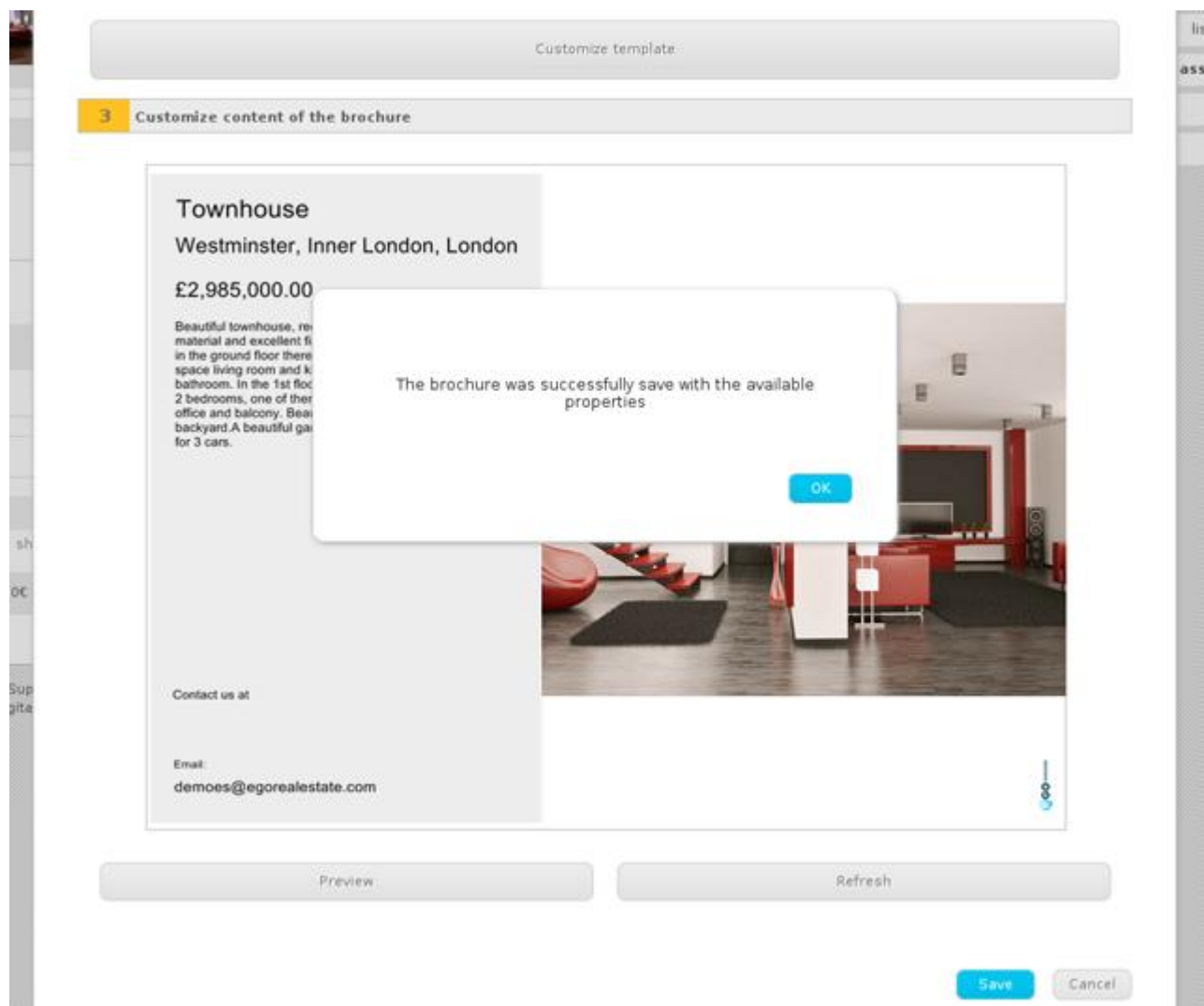
**5.3.** To change the image size, simply click on the image box extremities (horizontal, vertical and diagonal) to the size intended;



**6.** Finally, click '**Preview**' and '**Save**';



7. The brochure is automatically saved in the 'Multimedia' area in the property details page.



**Learn more at:** <http://academy.egorealestate.com>

**Questions:** [support@egorealestate.com](mailto:support@egorealestate.com)