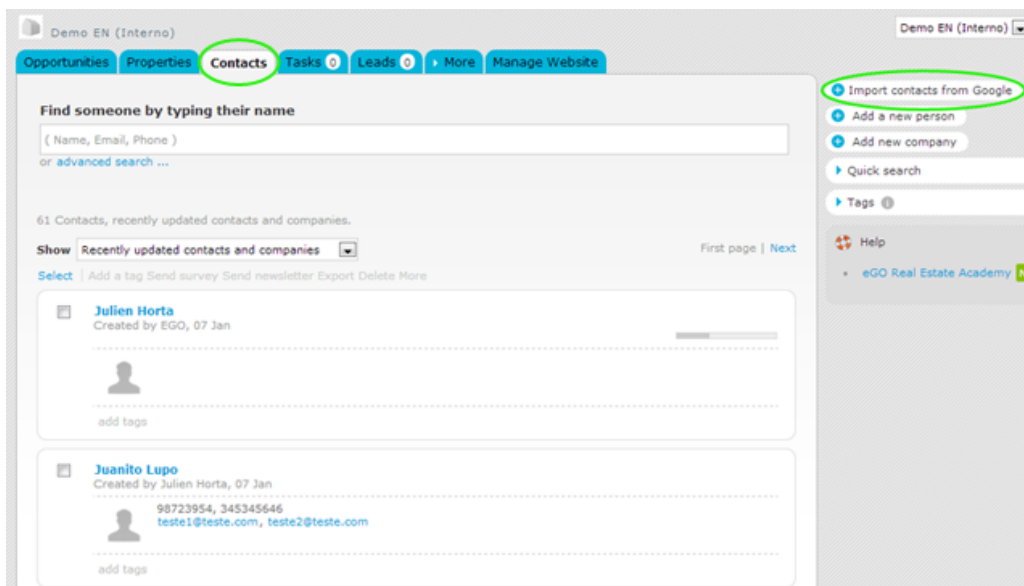


How to import contacts from Gmail

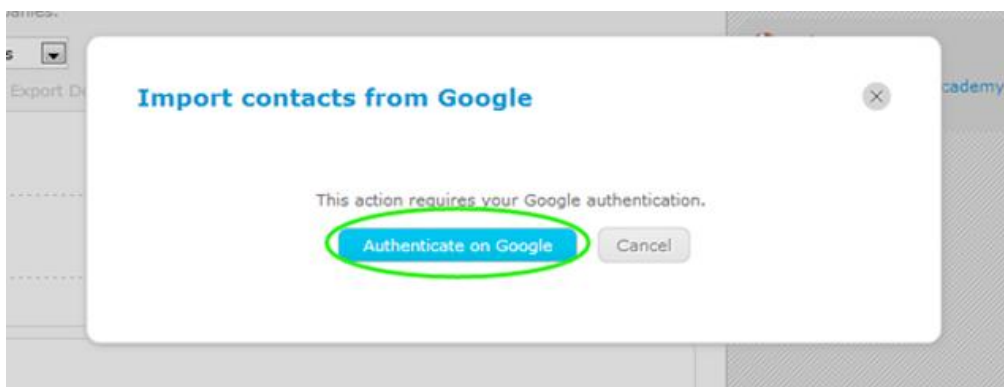
The application manager has the possibility of importing contacts from their Gmail account directly to the application.

To do so, take the following steps:

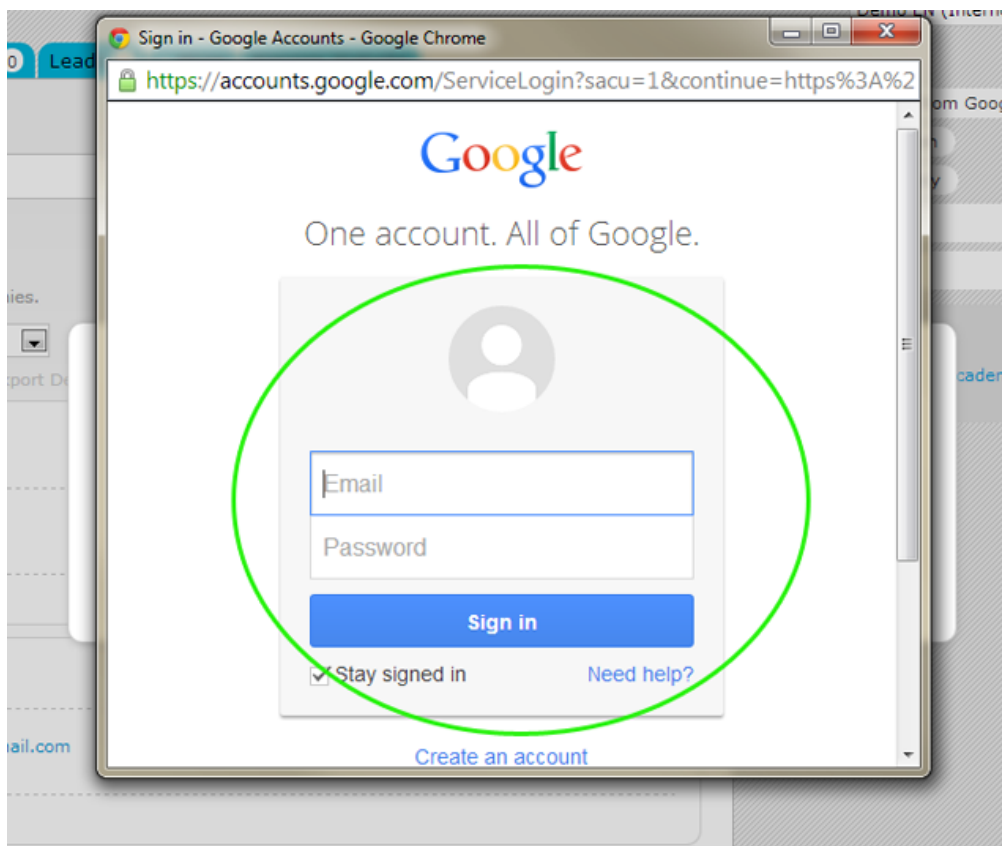
1. Click the '**Contacts**' tab. Then on the right side bar, click '**Import contacts from Google**';



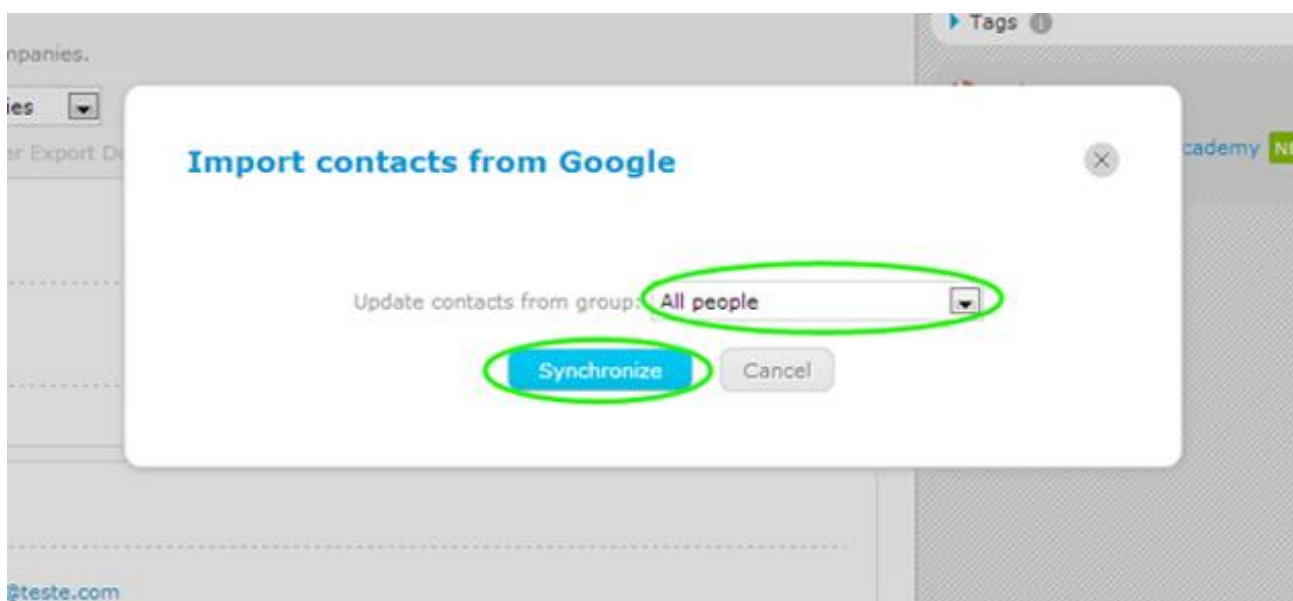
2. A pop-up window will appear alerting the user that this action requires Google authentication. Click '**Authenticate on Google**';



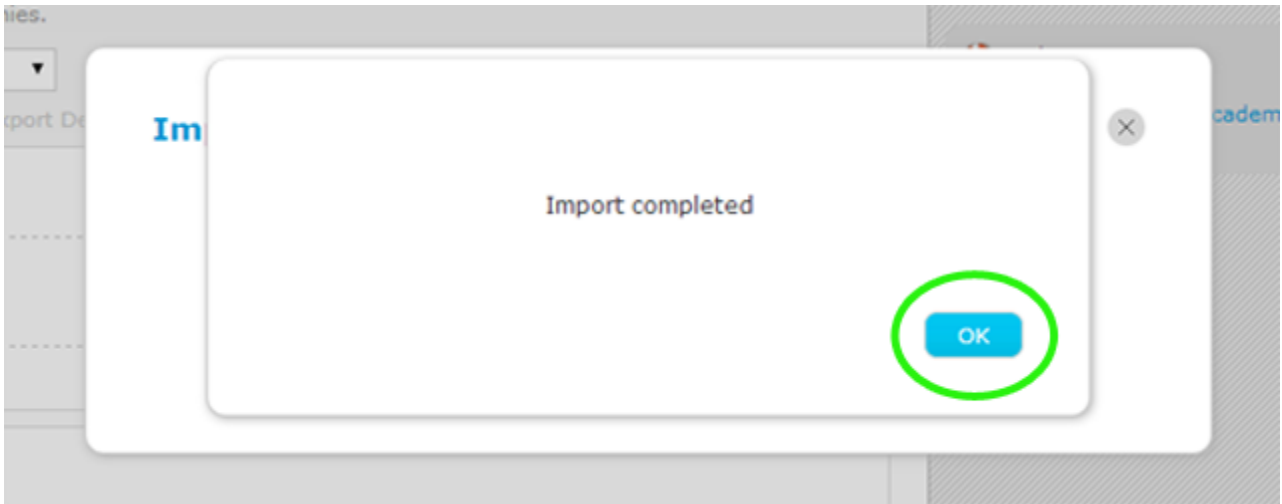
3. Enter your email and password and click '**Sign in**';



4. Select the group of contacts you want to import and click '**Synchronize**';



5. Finally, a pop-up window will inform when the import is complete. Just click 'OK'.



Learn more at: <http://academy.egorealestate.com>

Questions: support@egorealestate.com