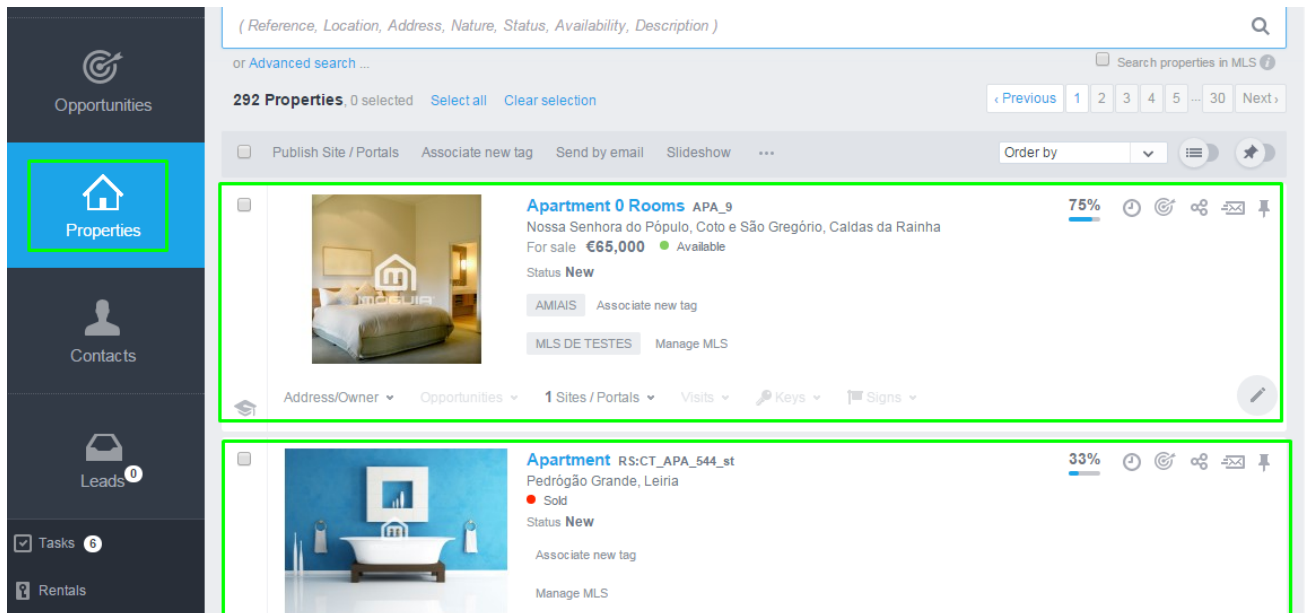


## Powerful display and sorting system of properties

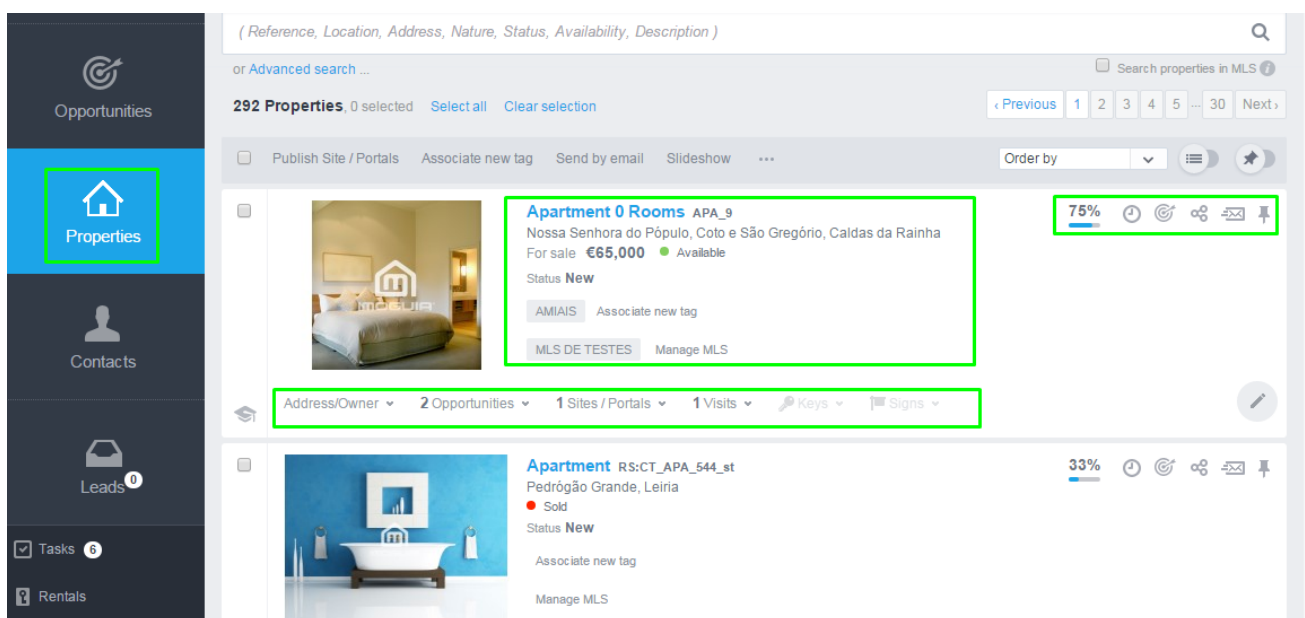
The eGO Real Estate user can choose the display mode and sorting system of the properties to only show what the user wants to see.



To set the **display mode** of the properties take the following steps:

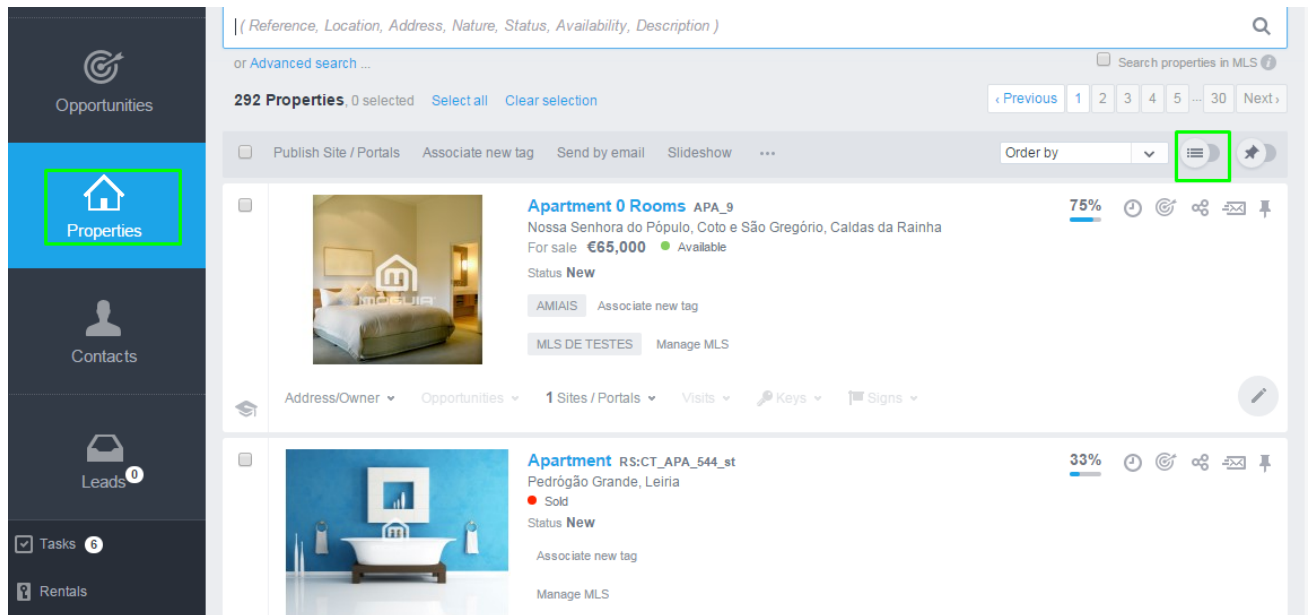
1. Access the **'Properties'** tab. The default view is **Mosaic**.



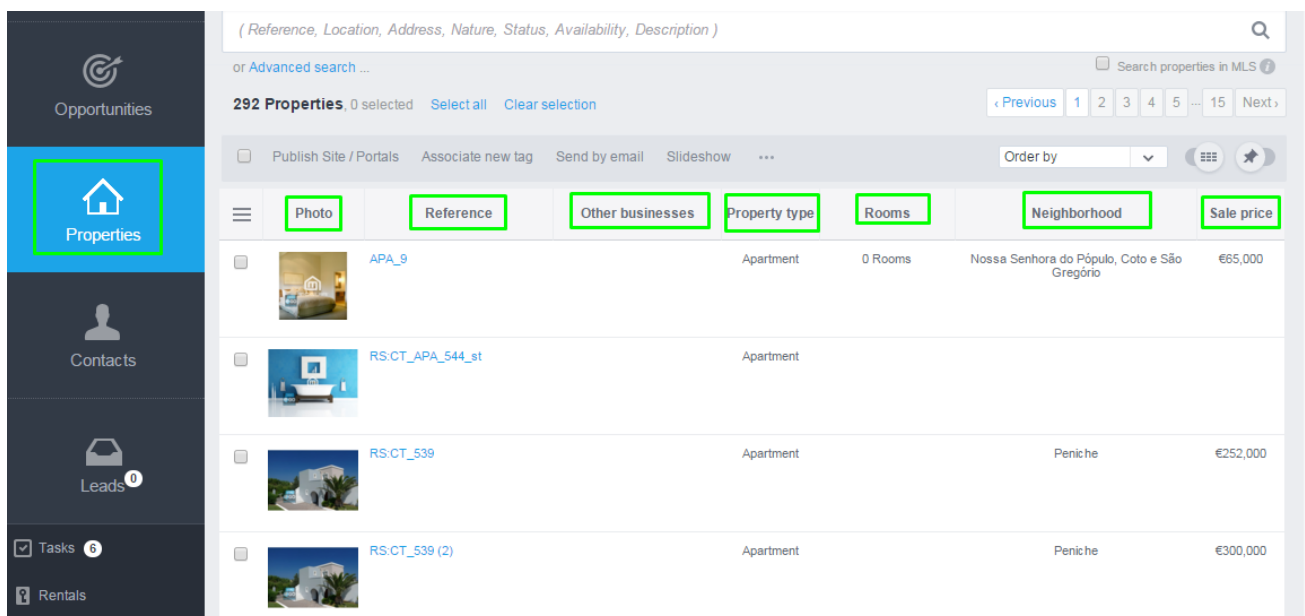
2. In the Mosaic mode, the information regarding the property is static. Information such as: Property reference, Location and business deal, Availability, Status, associated tags, as well as quick action buttons.



3. If the user wishes to change the display mode to the tabular view, simply click on the display button  (mosaic list), to switch between display modes  (tabular list).



4. In the tabular mode, the information of the property is dynamic. The user can choose what information is more relevant.



**NOTE:** The pre-defined system information can be changed by the user, by adding or removing information according to the user preferences. (except the information regarding the **Property reference**, which is always visible.)

5. The user can choose the type of information that is shown. Select **Choose column**:

The screenshot shows a real estate application interface. On the left is a dark sidebar with navigation options: Opportunities, Properties (highlighted with a green box), Contacts, Leads (1), Tasks (6), Rentals, and Holiday homes. The main content area is titled "or Advanced search ..." and shows "292 Properties, 0 selected" with "Select all" and "Clear selection" links. A pagination bar shows "Previous", "1", "2", "3", "4", "5", "...", "15", and "Next". Below this is a toolbar with "Publish Site / Portals", "Associate new tag", "Send by email", "Slideshow", and "...". An "Order by" dropdown is also present. The main table has columns: Photo, Reference, Other businesses, Property type, Rooms, Neighborhood, and Sale price. A dropdown menu is open over the "Photo" column, listing various data fields such as Status, Country, District, Town, Zone, Net area, Gross area, Land area, Condition, Construction started, Construction ended, Availability, Tags, Appraisal balance value, Appraisal indicative value, Appraisal value 1, Appraiser 1, Appraisal value 2, and Appraiser 2. The "Choose column" option is highlighted in blue. The table rows show property listings with details like "Apartment", "0 Rooms", "Nossa Senhora do Pópulo, Coto e São Gregório", and "€65,000".

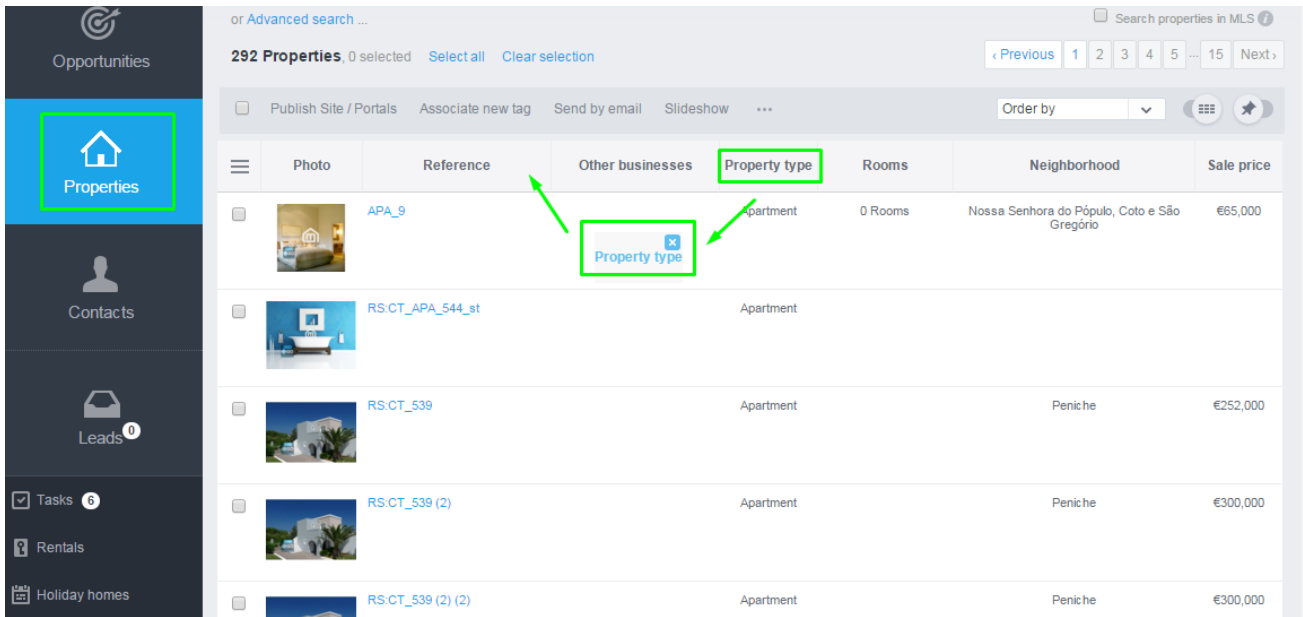
6. Remove the existing columns:

The screenshot shows the same real estate application interface as in the previous image. The sidebar and search filters are identical. The main table now displays the following data:

Photo	Reference	Other businesses	Property type	Rooms	Neighborhood	Sale price
	APA_9		Apartment	0 Rooms	Nossa Senhora do Pópulo, Coto e São Gregório	€65,000
	RS:CT_APA_544_st		Apartment			
	RS:CT_539		Apartment		Peniche	€252,000
	RS:CT_539 (2)		Apartment		Peniche	€300,000
	RS:CT_539 (2) (2)		Apartment		Peniche	€300,000

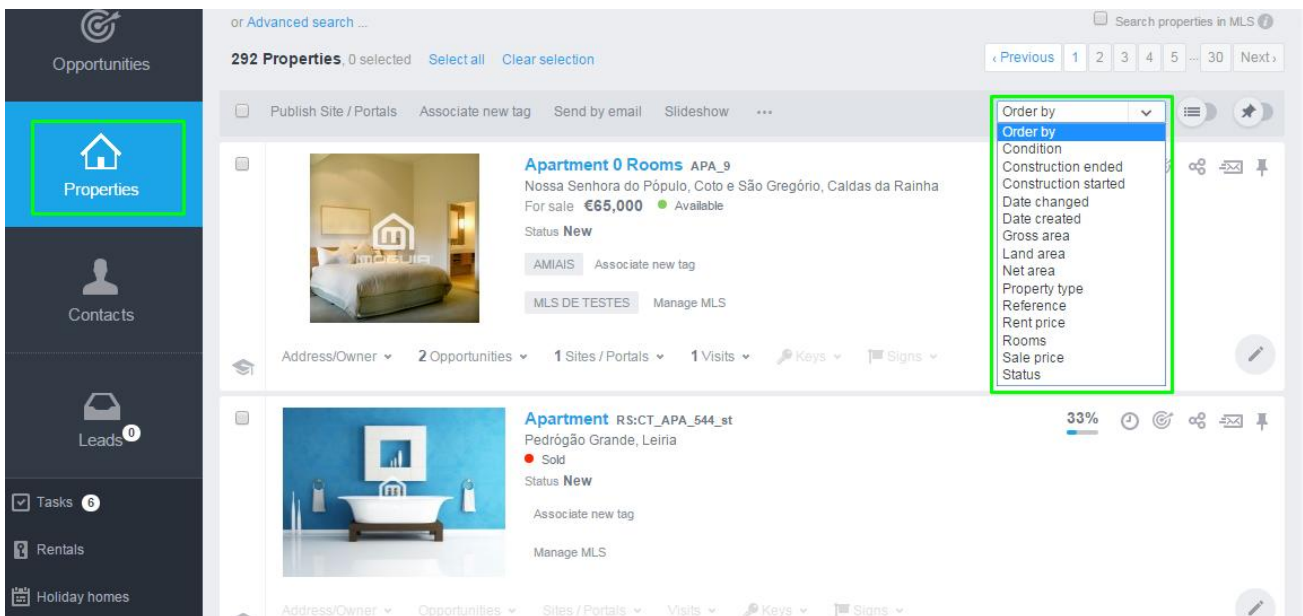
The "Neighborhood" column header has a small blue square icon with a white 'x' inside, indicating a close or remove action. The sidebar and search filters remain the same.

**7. Change the position of the information** (by dragging the column to the desired position)



**8. The 'Mosaic' and 'Tabular' mode of the 'Properties' tab also allows the user to sort the properties according to certain criteria.**

To sort the properties in the mosaic mode, just choose the criteria in the menu 'Order by';



9. In the tabular mode it is also possible to sort the properties in the menu 'Order by',

or Advanced search ... Search properties in MLS ?

292 Properties, 0 selected Select all Clear selection

Previous 1 2 3 4 5 ... 15 Next

Publish Site / Portals Associate new tag Send by email Slideshow ...

Photo	Reference	Other businesses	Property type	Rooms	Neighborhood	Sale price
	APA_9		Apartment	0 Rooms	Nos	€65,000
	RS:CT_APA_544_st		Apartment			
	RS:CT_539		Apartment			€252,000
	RS:CT_539 (2)		Apartment		Peniche	€300,000
	RS:CT_539 (2) (2)		Apartment		Peniche	€300,000

Order by

- Order by
- Appraisal balance value
- Appraisal indicative value
- Appraisal value 1
- Appraisal value 2
- Condition
- Construction ended
- Construction started
- Date changed
- Date created
- Gross area
- Land area
- Net area
- Property type
- Reference
- Rent price
- Rooms
- Sale price
- Status

Or if you prefer, you can click directly on top of the column, automatically sorting the information of that column. For example, if you choose the column 'Sale Price' the properties are sorted by price (descending or ascending).

or Advanced search ... Search properties in MLS ?

292 Properties, 0 selected Select all Clear selection

Previous 1 2 3 4 5 ... 15 Next

Publish Site / Portals Associate new tag Send by email Slideshow ...

Sale price

Photo	Reference	Other businesses	Property type	Rooms	Neighborhood	Sale price
	Dragon_Ego_Realestate_PT_03		House		Peniche	€500,000,000
	CT_Apart_497 (2) (2)		Country Home	2 Rooms + 12 Interior rooms	Valverde-Villarmarin	€10,250,000
	RS:CT_305		Building		Coronado	€2,500,000
	cs_21012011_1532		Palace	30 Rooms + 10 Interior rooms	Ajuda	€1,500,000
	RS:CT_APA_455		Apartment	3 Rooms + 2 Interior rooms	Ferrel	€1,350,000

Learn more at: <http://academy.egorealestate.com>

Questions: [support@egorealestate.com](mailto:support@egorealestate.com)