

How to activate the Owner's Portal

eGO users can provide property owners a restricted area so that they can analyze their properties' performance and follow all the work that has been done by the Real Estate Agent to advertise and sell their properties.

To activate the Owner's Portal, please follow these steps:

Through the Contacts tab:

1. Choose the **Contact** you want to give information to;

NOTE: The type of contact must be **Owner**

2. In the contact detail there will be an **Owner's Portal** field, next to the **Property Owner**;

3. This field must be set because it is deactivated by default;

PROPERTY OWNER **OWNER'S PORTAL (INACTIVE)**

EMAIL: niltonfsantos2012@gmail.com PASSWORD: Nilton8446

Activate

▼ **ADVANCED SETTINGS**

Information to be included:

- ☒ Statistics Websites
- ☒ Opportunities
- ☒ Visits to the property
- ☒ Publish to Portals
- ☒ Statistics Casa Sapo
- ☒ Presentations
- ☒ Proposals
- ☒ Social networks

The email used will be the one registered in the contact and a random password will then be created.

You can choose the type of information you want to present to the **Owner** by clicking on **More details**.

After choosing the information that will be available in the **Owner's Portal**, you must click on **Activate**;

niltonfsantos2012@gmail.com Nilton8446

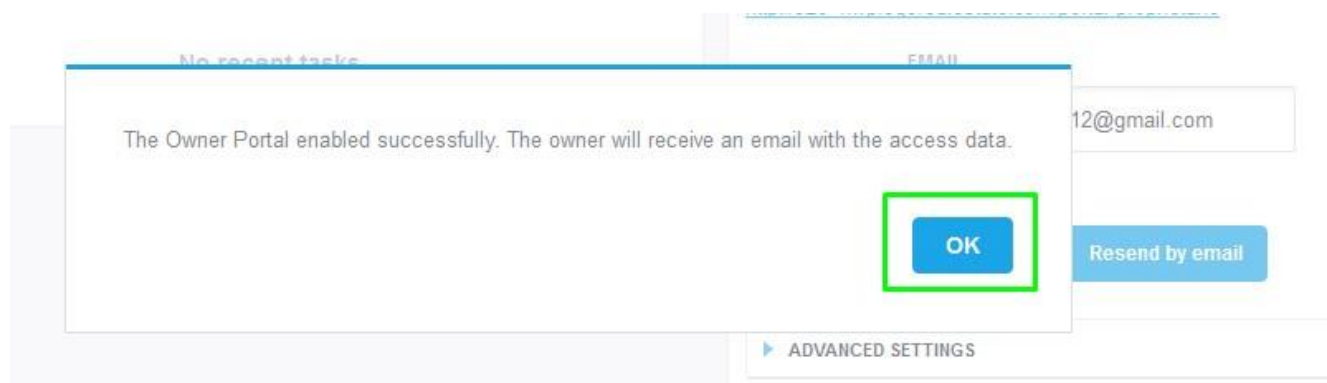
Activate

▼ **ADVANCED SETTINGS**

Information to be included:

- ☒ Statistics Websites
- ☒ Statistics Casa Sapo

4. After you have activated the **Owner's** Portal, the following message will appear:



5. The **Owner** will receive an email with the access data and the URL where he can access their properties' information. The URL where the **Owner** can access the **Owner's Portal** is now available, as well as the '**Deactivate**' button and the option '**Send password through email**';


A screenshot of the "Owner's Portal" settings page. It features several input fields and buttons. The "URL" field contains the text "http://626-4.wp.egorealestate.com/portal-proprietario" and is highlighted with a green rectangle. Below it is an "EMAIL" field with the text "niltonfsantos2012@gmail.com" and a blue button labeled "Inactivate" which is also highlighted with a green rectangle. Further down is a "PASSWORD" field with the text "Nilton8446" and a blue button labeled "Resend by email" which is highlighted with a green rectangle. At the bottom of the form is a link that says "▶ ADVANCED SETTINGS".


6. The URL will have the following layout;

A screenshot of the "eGO Owner's Portal" login page. The page has a header with the "Imosima" logo and the text "Agência de Testes" on the left, and the "eGO Owner's Portal" logo on the right. The main content area is titled "Property Report". Below the title are two input fields: "EMAIL" and "PASSWORD", both highlighted with green rectangles. Below the "PASSWORD" field is a checkbox labeled "Remember me" which is also highlighted with a green rectangle. At the bottom is a blue button labeled "Login" which is highlighted with a green rectangle.


NOTE: It will show your company's logo


7. After login with the access data, the **Owner** will have access to the information you have previously chosen. He will be able to choose the **Language**, **Change properties** and the button **Sign out** will also be available.

 Agência de Testes


eGO Owner's Portal 


Property Report of Nilton Santos

English (United Kingdom) 


Sign out 


Apartment2 Bedrooms + 1 Interior room
Santa Maria, São Pedro e Sobral da Lagoa,
Óbidos
For sale €185,000





Switch Property 


General information

Potential clients 

Property presentations 

Property competition 

Real Estate sharing network 

Real Estate Portals 


2
1 Not viable
1 Ongoing
0 To do


1

1

0


3


3 Visits to the property 

2 Proposals 

DATE	OBSERVATIONS
09 Nov 2016	
11 May 2016	
20 Apr 2016	

DATE	PROPOSAL	COUNTER OFFER	INTERVENIENT
20 Apr 2016	€180,000		Manuel Carlos Silva
20 Apr 2016		€170,000	Owner

0 Newsletters 

4 Property sent by email 

DATE	NUMBER OF RECIPIENTS
------	----------------------

DATE	NUMBER OF CONTACTS SENT	POTENTIAL CLIENT
20 Apr 2016	1	Manuel Carlos Silva
28 Apr 2016	1	César Cruz
13 May 2016	1	Daniel Santos Pina
08 Nov 2016	1	João Francisco

Similar properties

1

Apartment2 Bedrooms + 1 Interior room, Leiria

Featured (number of views assigned)

0

Ad status

Not published

Stats according to the number of bedrooms – location Apartment2 Bedrooms + 1 Interior room

properties seen in research



Properties seen in detail



227 826 Properties

5 091 216 Clicks in Properties

110 566 571 Views

Average price per m²

Average price



Average price

Average price



Social media information

Social media information

Agent Facebook

0 Photo sharing

Agent Youtube Channel

0 Videos posted

Through the Properties tab:

1. Click in **Properties** tab, choose a property from the list and click on the information **Address/Owner**. Then, in the **Owner's Portal**, click on **Activate**;

The screenshot shows the 'Properties' tab selected in the left sidebar. The main area displays a list of 443 properties. A property titled 'Apartment 2 Bedrooms MOR_19' is highlighted. Below the property details, the 'Address/Owner' section is expanded, showing the address 'rua das flores' and the owner 'Nilton Santos'. The 'Owner's Portal' status is shown as 'Inactive' with an 'Inactivate' button next to it.

2. You can also activate it through the **property's detail**;

The screenshot shows the 'Apartment 2 Bedrooms MOR_19' property detail page. The 'Address/Owner' section is expanded, showing the address 'rua das flores' and the owner 'Nilton Santos'. The 'Owner's Portal' status is shown as 'Inactive' with an 'Inactivate' button next to it. The page also includes a 'Register presentation' checkbox and a 'Business Deal / Prices' section.

Business Deal / Prices

For sale
€20,000,000

Description

Muito bem localizada. Excelentes áreas e enquadrada num bloco habitacional de qualidade. Excelente oportunidade de negócio.

Rooms: Other Room (s)(1), Living Room (s)(1), Shared Bathroom, Suite (s)(1), Bedrooms Hall, En-suite Bathroom, Kitchen(s), Entrance Hall, **Surroundings:** Supermarket, View to City, View to Countryside, Gymnasium, Closed Condominium, Countryside, Green areas, **Security:** Surveillance, **Equipment:** Central Heating, Jacuzzi, Air Conditioning, Alarm, **Infrastructures:** Swimming Pool, Disabled People Access.

Details

Status	Availability	Bedrooms	Net area
In project	Available	2	300 m²
Gross area: 390 m²	Land area: 700 m²	Floor: 0	Created in: 01 July 2011

Owner's Portal active Inactivate

3. The remaining process is the same as the access through the Contacts tab.

NOTE: The **Owner's Portal** activation or deactivation will include all the Owner's available properties, even if it is made through a singular property.

Learn more about this on our website: <http://academia.egorealestate.com>

For any questions contact us at: support@egorealestate.com