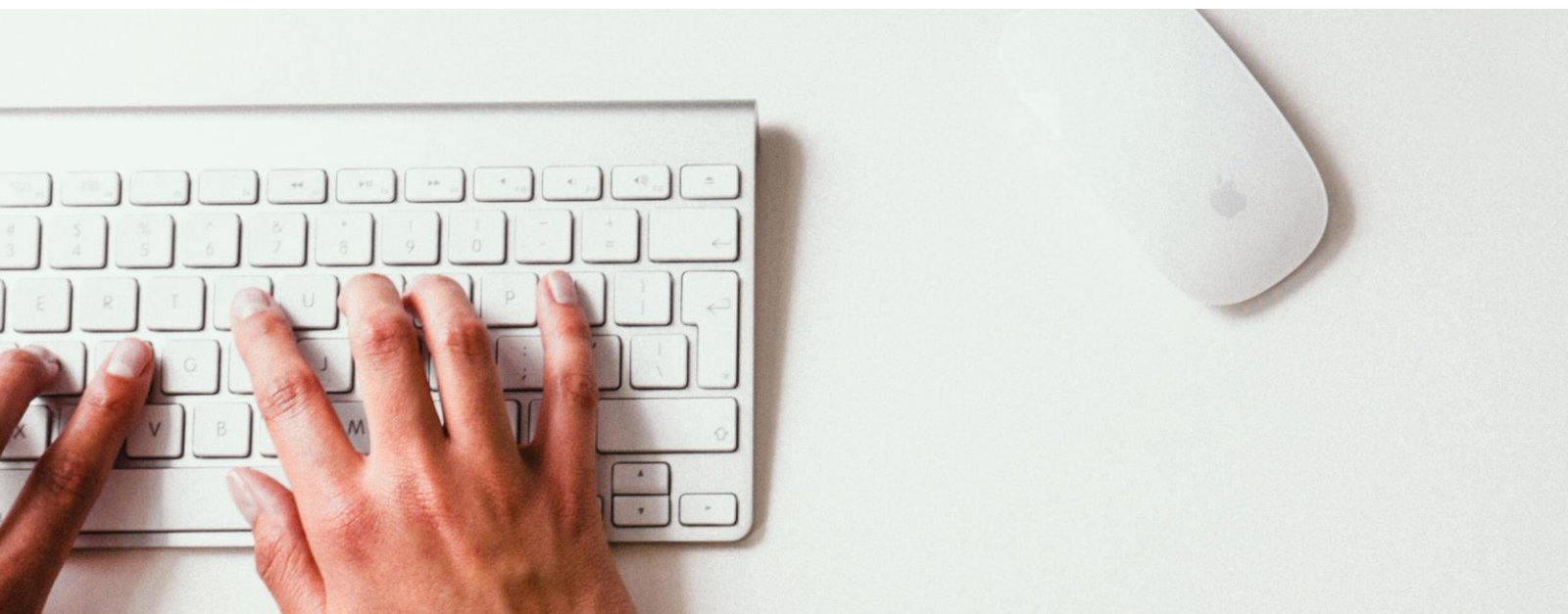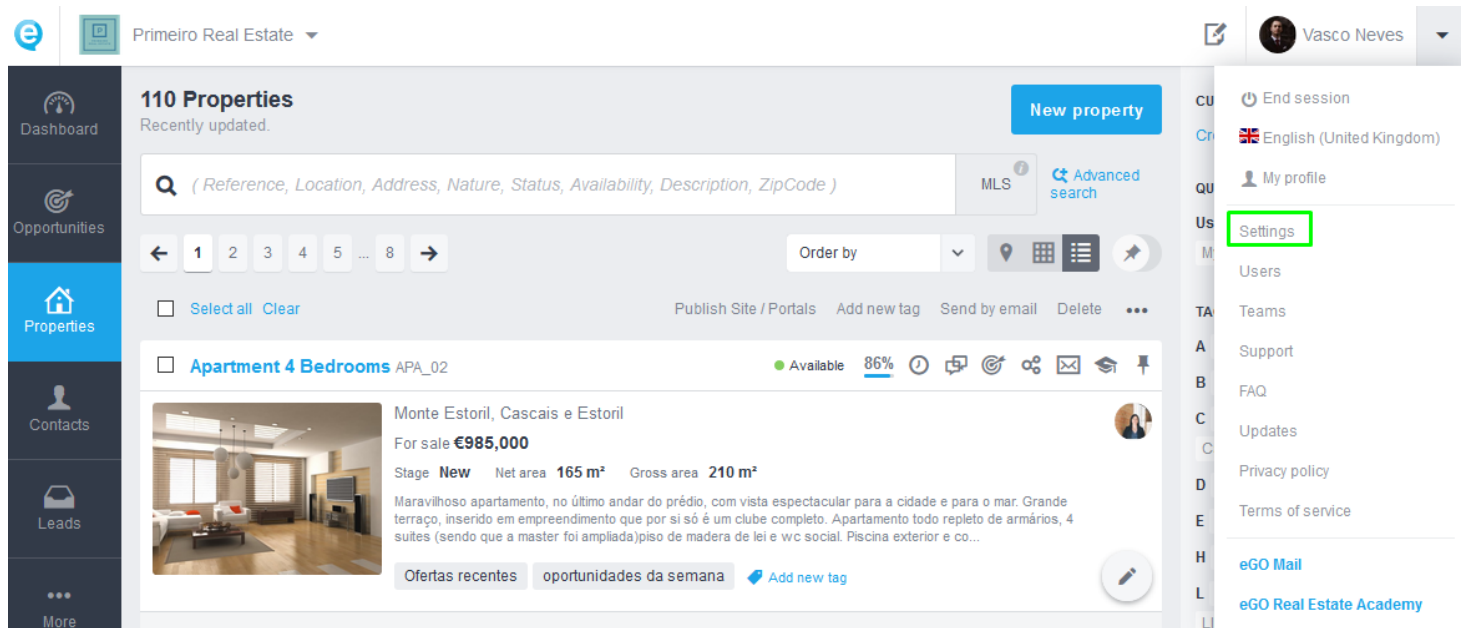# eGO Academy

eGO Real Estate Training Center

HOW TO SET UP THE EMAIL MANAGEMENT?

The email management is only set up once and it allows you to authenticate and send emails from your eGO Real Estate.
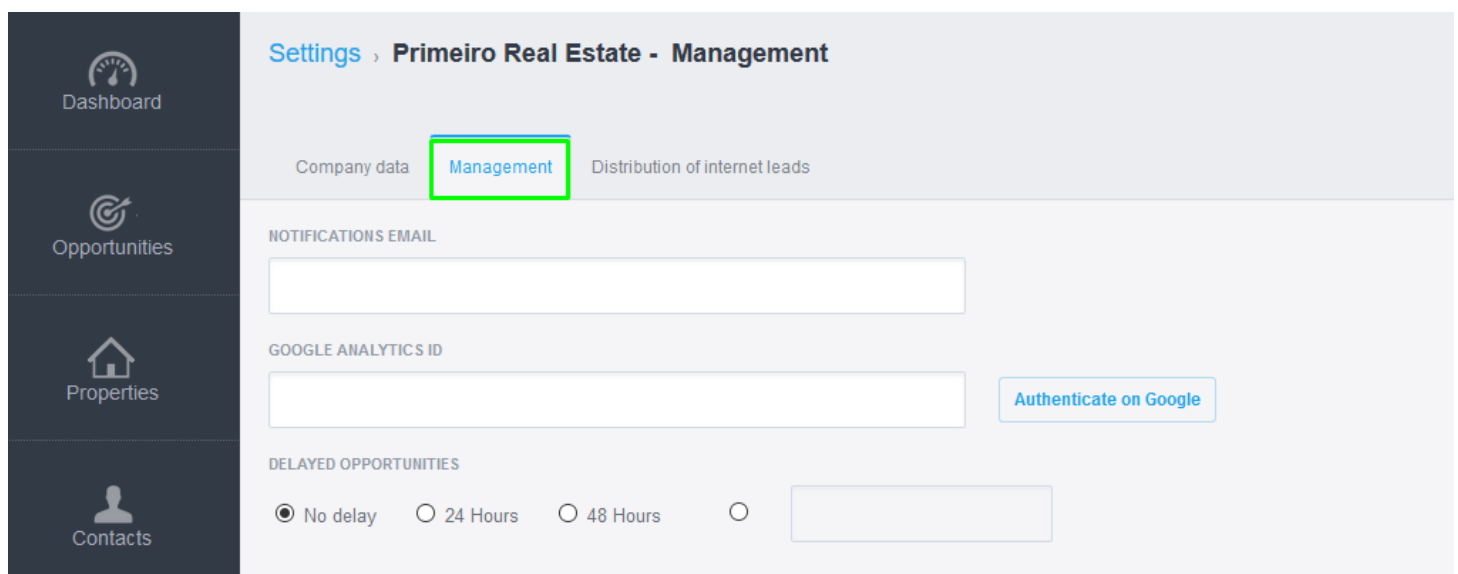
● ●

SET UP FOR eGO REAL ESTATE DOMAINS

1 - Access the upper right menu and click on **Settings;**

2 - In **Company**, click on the **Management** tab;

3 – Scroll down until the **Email management** section and follow rules below:

Email management

EMAIL DOMAIN	SMTP SERVER	PORT	
A	B	C	F ☐ Authentication

ADMIN LOGIN	PASSWORD	
D	E	Validate email settings
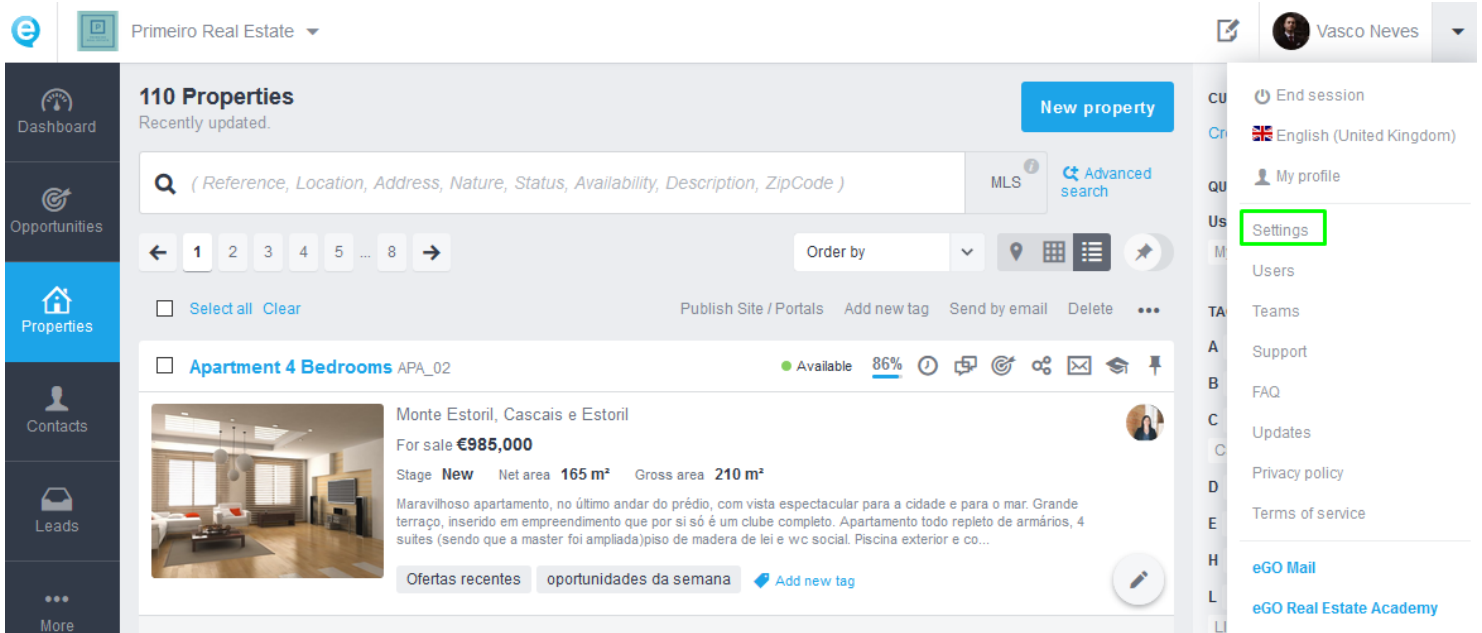
A	Email domain	your-domain.com
B	SMTP server	webmail.egorealestate.com
C	Port	25
D	Admin login	eGO admin's email account
E	Password	of eGO's admin email account
F	Authentication	do not select this option

NOTE – When a user sends emails through eGO Real Estate, the sender address that the client sees is the one that is registered in the **Email address** field, in the **Contact Status** of the user who sends the email.
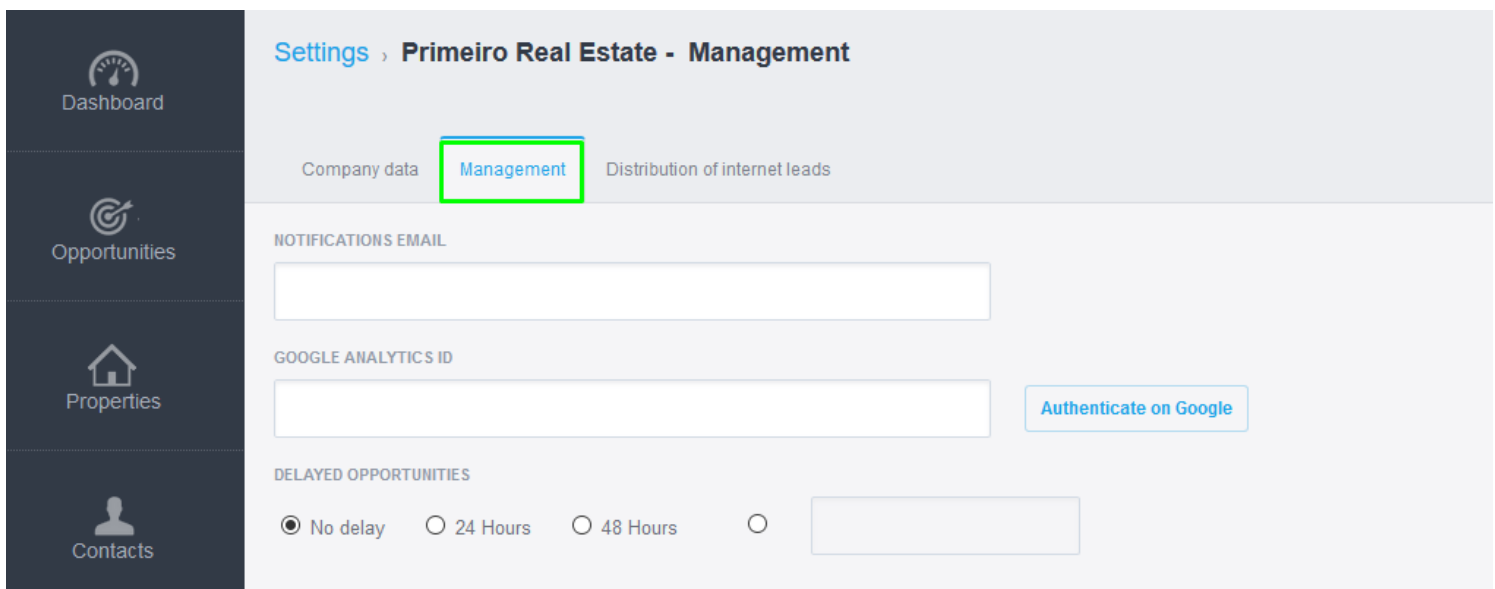
1 - Access the upper right menu and click on **Settings;**

2 - In **Company**, click on the **Management** tab;

3 – Scroll down until the **Email management** section and follow rules below:

A	Email domain	your-domain.com	
B	SMTP server	most common examples	Gmail: smtp.gmail.com Port: 465
C	Port	depends on your email server	Hotmail/Outlook: smtp.live.com Port: 25 ou 587
D	Admin login	eGO admin's email account	
E	Password	of eGO's admin email account	
F	Authentication	select this option	

NOTE – When a user sends emails through eGO Real Estate, the sender address that the client sees is the one that is registered in the **Email address** field, in the **Contact Status** of the user who sends the email.

You can also contact our team through our different available channels:

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